

**ST PETER'S LUTHERAN CHURCH**  
**TRUSTEES MEETING MINUTES - DECEMBER 20, 2020**

**Members present;** Jackie Baldwin, Kelly Zillmer, Kris Zillmer, and Jen Reinke

**Members absent:** Brian Knight (Brian joined the meeting later and appeared via phone so we were able to have a quorum), Chuck Adams (resigned) and Sandy Krause

**Elders present:** Lee Rambo, Shawn Peebles

**Elders absent:** Kay Knight, Sarah Blashe, and Dave Schmidt

Pastor Janice began our meeting by leading members in prayer.

Secretary and financial reports were passed out but due to no quorum they were not able to be voted on.

Pastor Janice passed out her Pastor's Report for November 2020. Pastor Janice provided discussion regarding a recent book she had read entitled, What 1000 Churches Reveal about Spiritual Growth.

Pastor Janice led members in discussion on what St. Peter's could do regarding our spiritual growth.

Due to members not seeking another term and Chuck Adams resigning, we will need to look at nominating two new members for the Board of Trustees. After Brian Knight was reached on the phone, he agreed to serve on the nominating committee.

**New Business:**

Jackie provided the changes that were made to the By-Laws regarding changing the number of Trustee members to five members and for the President-elect to be a voting member of the Trustees.

Kelly Zillmer made a phone call to Brian Knight who was able to appear at our meeting via phone, so we were able to have a quorum.

Kelly Zillmer called the meeting of the Trustees to order at 11:50 a.m.

Motion was made by Jackie Baldwin to make the changes to the By-Laws as printed and passed out. Jen Reinke seconded. An electronic notification was received by Sandy Krause in favor of this motion later in the day.

The congregation will need to be notified of the upcoming changes to the By-Laws. Notice will be given to the congregation at upcoming services in January of the proposed changes.

It was suggested that we continue to have a meeting time and stick with the same meeting time each month such as the third Sunday of every month.

Brian Knight made a motion to accept the secretary's minutes as written for the meeting of November 15, 2020. Jen Reinke seconded. Motion carried.

Jackie reported that she has a maintenance manual started in the office. This is to keep a record of maintenance jobs that have been done.

Jackie reported that she met with Kerber and Rose and was able to take care of the reconciliation of checks that were outstanding.

Jackie reported that offerings were down for November 2020.

Jackie made a motion to send Chuck Adams' family \$250.00 from the Council Designation Benevolence. Kris Zillmer seconded. Motion carried.

The proposed budget for 2021 was passed out to the Trustees. The increased change to the maintenance budget was updated.

Motion was made by Kris Zillmer to accept the 2021 Budget as written and to be presented at the annual meeting. Jen Reinke seconded. Motion carried.

Job descriptions for Head Musician and Tech Master were passed out to members. No discussion. Jackie Baldwin made a motion to accept the job descriptions as written. Seconded by Jen Reinke. Motion carried.

Lee Baldwin came to the meeting and brought up concerns regarding trees that need to come down on the side of the church building. Lee reported that he had talked to someone to drop four trees at an approximate cost of \$500.00. Motion was made by Jen Reinke to pay for the four trees to come down at a cost up to \$750.00. Kris Zillmer seconded. Motion carried.

Lee Baldwin also brought up clothes that have been left in the outside shed and also a couch that has been put outside. He reported that there are rodents building nests. Brian Knight reported that him and his dad will get the couch removed.

Motion was made by Brian Knight to adjourn the meeting. Seconded by Jen Reinke.

Next meeting: January 17, 2021 at 11:30 a.m.

Board of Trustee Secretary

Kris Zillmer